



GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system. The INTERNET address GSA *Advantage!* is: GSAAdvantage.gov.

Financial and Business Solutions FSC Group 520

Contract Number: GS-23F-0024P

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract Period: October 28, 2008 to October 27, 2013
Contractor's Name: Optimum Financial Corporation
Address: 1300 Meridian Street, Suite 12
Huntsville, Alabama 35801
Phone Number: (256) 539-3994 Telephone
Fax Number: (256) 539-3992 Fax
Company web site: www.optimumcorp.com

Contract Administrator: Thomas Parker, President
tparker@optimumcorp.com

Business Size: Small
SBA HUBZone Certified
Small Disadvantaged Business (SDB)
SBA 8(a) Business Development Program

Prices shown herein are net (discount deducted).



CUSTOMER INFORMATION:**1a. Special Item Numbers (SINs) Awarded:**

SIN 520-4 Debt Collection
SIN 520-15 Outsourcing Commercial Activities

1b. Lowest Price Model/Special Items:**SIN 520-4: DEBT COLLECTION SERVICES****Flat Fees Table**

Service	Rate
Collection Services	24.94%
Loan Consolidation	11.97%
Loan Rehabilitation	14.96%
Administration Resolution	\$99.75 per account
Litigation Preparation	\$109.73 per account

SIN 520-15: OUTSOURCING COMMERCIAL ACTIVITIES**Flat Fees Table**

Service/Task	Price	Unit
Cost per Bill Generated	\$2.75	Per Task
Cost to Cancel Bill	\$2.50	Per Task
Cost to Review Etc. Unbilled Report	\$5.00	Per Task
Insurance Verification	\$13.25	Per Task
Insurance Follow-up	20%	Per Task
Pre-Treatment/Pre- admission Interview	\$4.50	Per Task
Cost to Close Bill	\$3.35	Per Task

SIN 520-15: OUTSOURCING COMMERCIAL ACTIVITIES**Hourly Rates Table**

Labor Category	Unit	Year ending 27-Oct-09	Year ending 27-Oct-09	Year ending 27-Oct-09	Year ending 27-Oct-09	Year ending 27-Oct-09
Manager	Hour	\$74.38	\$76.61	\$78.91	\$81.28	\$83.72
Supervisor	Hour	\$63.54	\$65.45	\$67.41	\$69.43	\$71.51
Specialist	Hour	\$49.73	\$51.22	\$52.76	\$54.34	\$55.97
Accounts Receivable Clerk	Hour	\$44.84	\$46.19	\$47.57	\$49.00	\$50.47
Billing Clerk	Hour	\$47.39	\$48.81	\$50.28	\$51.78	\$53.34
Medical Record Coder	Hour	\$47.39	\$48.81	\$50.28	\$51.78	\$53.34
Administrative/Clerical Support	Hour	\$41.23	\$42.47	\$43.74	\$45.05	\$46.40

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1c. Description of Labor Categories:

Job Title	Experience	Education	Summary of Job Description
Manager	10	BS Degree or Equivalent	The Manager shall work as project manager or team lead. The Manager will draw on extensive work experience and a broad knowledge of finance/accounting, to provide advice to client management and to direct the activities of assigned team members, as required.
Supervisor	8	BS Degree or Equivalent	The Supervisor shall work at the direction of the Manager and client and assume the duties of the Manager when so directed. The Supervisor will direct the activities of assigned team members, as required.
Specialist	5	BS Degree or Equivalent	Specific duties will involve the supervision of assigned Specialists, as required, and the provision of consultation, technical assistance and advice in areas of expertise relevant to the SINs proposed. These areas include but are not limited to information technology, finance/accounting system
Accounts Receivable Clerk	3	High School Diploma or Equivalent	Specific duties will involve preparing accounts receivable schedules using automated and manual systems, maintains receivables subsidiary ledgers, collects outstanding receivables for assigned customers; follows government accounts policies and procedures and all applicable federal, state, and local laws.

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<p>Billing Clerk</p>	<p>3</p>	<p>High School Diploma or Equivalent</p>	<p>Specific duties will involve generating billing as defined or as assigned by customers using automated billing and documentation systems; communicates directly with customers to ensure that appropriate information is received to ensure timely and accurate billing billings, maintains customer billing database; generates billing reports; performs billing account reconciliation, research, and discrepancy resolution.</p>
<p>Medical Record Coder</p>	<p>3</p>	<p>High School Diploma or Equivalent</p>	<p>Specific duties will involve reading and interpreting patient medical information as documented in the medical record and apply correct ICD-9, CPT or HCPCS codes. Research documentation with physician and/or other medical personnel if clarification is required. Maintain professional affiliations and utilize continuing education opportunities by attendance to approved conferences, seminars, meetings, and review of publications. Provide the highest level of coding accuracy, integrity, and efficiency.</p>

- 2. **Maximum order:** \$1,000,000
- 3. **Minimum order:** \$300
- 4. **Geographic coverage (delivery area):** _Domestic
- 5. **Point(s) of production (city, county, and State or foreign country):**
DeKalb County, Atlanta, Georgia
- 6. **Discount for list prices or statement of net price:** N/A
- 7. **Quantity discounts:** N/A



8. Prompt payment terms: Net 30 days

9a. Government Purchase Cards: Accepted at or below the micro-purchase threshold

9b. Government Purchase Cards: Accepted above the micro-purchase threshold

10. Foreign items (list items by country of origin): N/A

11a. Time of delivery: As Negotiated

11b. Expedited Delivery: As Negotiated

11c. Overnight and 2-day delivery: As Negotiated

11d. Urgent Requirements: As Negotiated

12. F.O.B. point(s): Destination

13a. Ordering address:

Optimum Financial Corporation
1300 Meridian Street, Suite 12
Huntsville, AL 35801
Phone: 256-539-3994
Fax: 256-539-3922
Email: tparker@optimumcorp.com

13b. Ordering procedures: See GSA/FSS Schedule Homepage

14. Payment address:

Optimum Financial Corporation
1300 Meridian Street, Suite 12
Huntsville, AL 35801

15. Warranty provision: N/A

16. Export packing charges: N/A

17. Government purchase card Terms: N/A

18. Rental, Maintenance, and Repair Terms: N/A

19. Installation Terms: N/A



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- 20. Repair Parts Terms and Conditions:** N/A
- 20a. Other Services Terms and Conditions:** N/A
- 21. Service and Distribution Points:** N/A
- 22. Participating Dealers:** N/A
- 23. Preventive Maintenance:** N/A
- 24a. Special Environmental Attributes:** N/A
- 24b. Section 508 Compliance:** N/A
- 25. Data Universal Number System (DUNS) number:** 101341688
- 26. Central Contractor Registration (CCR) Database:** Registered and Current

EXECUTIVE SUMMARY

OPTIMUM FINANCIAL CORPORATION is a provider of Next-Generation Outsourced Services for companies in healthcare and government verticals. OPTIMUM FINANCIAL CORPORATION leverages its expertise and technology infrastructure to provide front- and back-office solutions to its clients. With demonstrated success with its clients, OPTIMUM FINANCIAL CORPORATION offers proven solutions.

To continue our growth, OPTIMUM FINANCIAL CORPORATION has formulated a business philosophy that includes the following.

- ❑ **Scale** – Planned growth while focusing on quality and domain expertise. Pursue managed growth and focus on long-term strategic client relationships, while sustaining growth by understanding a client’s business objectives.
- ❑ **Service** - Deliver innovative, quality service by leveraging and applying our industry knowledge on people, processes and technology.
- ❑ **Value** - Focusing on long-term relationships with clients who require the expertise and value we deliver.

OPTIMUM FINANCIAL CORPORATION has a state of the art facility and is equipped with a very heterogeneous infrastructure. The location of OPTIMUM FINANCIAL CORPORATION provides an added benefit to its clients by having access to a very rich and talented job pool.